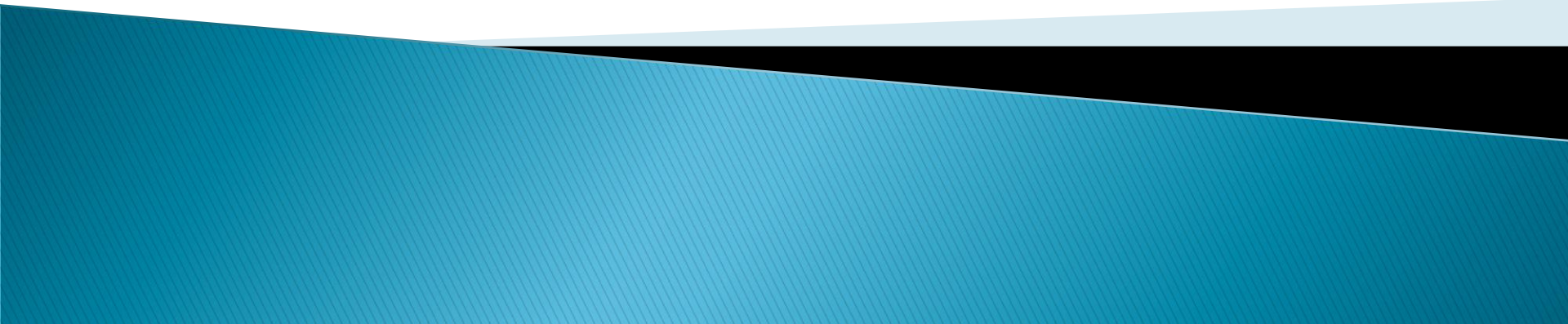


Energy Efficiency and Conservation Block Grants (EECBG)

Reporting Overview



Overview

- ▶ WHO, WHERE, WHEN, WHAT, HOW
 - ARRA Section 1512(c) Report
 - ARRA Performance Progress Report
 - ARRA Federal Financial Report

ARRA Section 1512(c) Report

▶ WHO:

- The ARRA Section 1512(c) Reports should be submitted to the Office of Management and Budget (OMB)

▶ WHERE:

- This report should be submitted through the OMB's website FederalReporting.gov

ARRA Section 1512(c) Report

➤WHEN:

Activities to Complete Each Quarter

Action	Description	Deadline
Begin Quarterly Report by Logging into www.FederalReporting.gov .	<ul style="list-style-type: none">Prime Recipients and delegated Sub-Recipients must create reports (enter reporting data) in www.FederalReporting.gov.	Day 1 after end of quarter
Submit Report on www.FederalReporting.gov .	<ul style="list-style-type: none">Prime Recipients and delegated Sub-Recipients must submit completed report(s) using one of the three approved methods.	Day 10 after end of quarter
Review Data and Make Needed Corrections.	<ul style="list-style-type: none">Prime Recipients must perform data quality reviews for material omissions and/or significant reporting errors, making corrections to prime recipient data and working with the designated sub-recipient to address any data quality issues.	Days 11 - 21 after end of quarter
Be Prepared to Make Corrections.	<ul style="list-style-type: none">DOE will review recipient data; if issues are found, the reports will be “unlocked” and Prime Recipients must make needed correctionsPrime Recipients must coordinate with Sub-Recipients as needed to address DOE questions and make necessary edits to the report.	Days 22-29 after end of quarter
View Final Reports on www.FederalReporting.gov and www.recovery.gov .	<ul style="list-style-type: none">Final reports will be made available to the publicAny data issues identified after the date of publication must be corrected or addressed in the next quarterly report.	Day 30 after end of quarter

ARRA Section 1512(c) Report

► Schedule through 2010:

- 2009 Q4: January 10, 2010 (Sunday)
 - 2010 Q1: April 10, 2010 (Saturday)
 - 2010 Q2: July 10, 2010 (Saturday)
 - 2010 Q3: October 10, 2010 (Sunday)
 - 2010 Q4: January 10, 2011 (Monday)
- 

ARRA Section 1512(c) Report

▶ WHAT:

- Sections 1512 reporting is broken down into three categories:
 - Prime Recipient Data
 - Sub-Recipient Data
 - Vendor Data
- Please refer to the *Recipient Reporting Data Model* for a complete list of required data.
- The next slide shows example data fields from the *Recipient Reporting Data Model*.

Data Dictionary

The data dictionary describes the data elements specifically required for recipient reporting under the American Recovery and Reinvestment Act of 2009 (ARRA).

Table 1 - Recipient Reporting Data Dictionary

Data Elements	Yellow – Input (user provided)
	Blue – System provided (e.g. CCR, Agency Code Reference Table)

Data Element	Definition	Type	Max Length	Example	Comments	Control	Validation and Business Rule(s)
RECIPIENT DATA ELEMENTS							
Funding Agency Code	Numeric code of Federal Agency that is responsible for funding/distributing the ARRA funds to Recipients.	string	4	6800	Federal Agency code is mandatory for Recipient Reporting. The Funding Agency is the agency that receives the ARRA funds through the ARRA funds appropriation.	April 1, 2009 Federal Register Transparency Act Guidance March 30, 2007 Initial Reference: fips95-2.pdf Latest Reference: NIST Special Publication 800-87	This is a mandatory field.
Funding Agency Name	The Federal Agency name corresponding to the Federal Agency Code used.	string	55	ENVIRONMENTAL PROTECTION AGENCY	Inferred given the Funding Agency Code	April 1, 2009 Federal Register Transparency Act Guidance March 30, 2007	This field is inferred given the Funding Agency Code provided
Awarding Agency Code	Numeric code of the agency that awarded and administering the award on behalf of the Funding Agency.	string	4	4700	The Awarding Agency is the agency that awards administers the ARRA funds on behalf of the Funding Agency. In many cases, the Awarding	April 1, 2009 Federal Register Transparency Act Guidance March 30, 2007 Initial Reference: fips95-2.pdf Latest Reference: NIST Special Publication 800-87	This is a mandatory field.

ARRA Section 1512(c) Report

▶ HOW:

- There are three formats in which this data can be submitted:
 - Manually entered into *FederalReporting.gov*
 - Manually entered into Excel workbook and then submitted to *FederalReporting.gov* (**Suggested Submission Format**).
 - Automatically generate XML files from a database and then submit to *FederalReporting.gov*.
- The full process of how to submit reports to *FederalReporting.gov* is laid out in much more detail in the *FederalReporting.gov User Guide*.

ARRA Program Performance Report

▶ WHO:

- The Program Performance Report should be submitted to the Department of Energy (DOE)

▶ WHERE:

- This report should be submitted through the DOE's website PAGE.energy.gov

*PAGE = Performance and Accountability for Grants in Energy.



ARRA Program Performance Report

▶ WHEN:

- DOE Program Performance Reports will be due 30 days after each calendar quarter.
- The next report is due January 30, 2010.

▶ Schedule through 2010:

- 2009 Q4: January 30, 2010 (Saturday)
 - 2010 Q1: April 30, 2010 (Friday)
 - 2010 Q2: July 30, 2010 (Friday)
 - 2010 Q3: October 30, 2010 (Saturday)
 - 2010 Q4: January 30, 2011 (Sunday)
- 

ARRA Performance Progress Report

▶ WHAT:

- Report Activity Level information for all activities involved in EECBG award (*Activities listed on the EECBG Activity Worksheet*):
 - Costs
 - Milestones
 - Metrics
 - Qualitative Descriptions
- Recipients should use the [PAGE Training Videos](#) for further assistance.

ARRA Performance Progress Report

▶ HOW:

- PAGE training webinars are currently taking place. Go to PAGE.energy.gov in order to register for one of these training webinars.
- Two great sources for help with the PAGE website are listed below:
 - For help navigating and using the PAGE website use the [PAGE Help Link](#).
 - Recipients should also use the [PAGE Training Videos](#) for further assistance. The training webinars mentioned above will also be stored here once they are completed.

ARRA Federal Financial Report

▶ WHO:

- The Financial Report should be submitted to the Department of Energy (DOE)

▶ WHERE:

- This report should be submitted through the DOE's website PAGE.energy.gov

*PAGE = Performance and Accountability for Grants in Energy.



ARRA Federal Financial Report

▶ WHEN:

- DOE Program Financial Reports will be due 30 days after each calendar quarter.
- The next report is due January 30, 2010.

▶ Schedule through 2010:

- 2009 Q4: January 30, 2010 (Saturday)
 - 2010 Q1: April 30, 2010 (Friday)
 - 2010 Q2: July 30, 2010 (Friday)
 - 2010 Q3: October 30, 2010 (Saturday)
 - 2010 Q4: January 30, 2011 (Sunday)
- 

ARRA Federal Financial Report

▶ WHAT:

- Federal Financial Report (SF-425)
- You can download Excel and PDF versions of the SF-425 form [here](#).
- The same fields found on this form will have to be manually entered into [PAGE.energy.gov](#) for all EECBG activity.

ARRA Federal Financial Report

▶ HOW:

- PAGE training webinars are currently taking place. Go to PAGE.energy.gov in order to register for one of these training webinars.
- Two great sources for help with the PAGE website are listed below:
 - For help navigating and using the PAGE website use the [PAGE Help Link](#).
 - Recipients should also use the [PAGE Training Videos](#) for further assistance. The training webinars mentioned above will also be stored here once they are completed.

Presentation Links

▶ Federalreporting.gov:

- Home:
 - <https://www.federalreporting.gov/federalreporting/home.do>
- Downloads (Templates, Data Model, User Guide):
 - <https://www.federalreporting.gov/federalreporting/downloads.do>

▶ PAGE:

- Home:
 - <http://www.page.energy.gov/>
- Help:
 - http://www.page.energy.gov/Helpc/PAGE_Help.htm
- Training Videos:
 - <https://www.page.energy.gov/trainingvideos/default.aspx>

▶ Forms.gov:

- Home:
 - <http://forms.gov/bgfPortal/main.do>
- SF-425 Forms:
 - <http://www.forms.gov/bgfPortal/docDetails.do?dId=15149>

General Links

- ▶ OMB Webpage:
 - <http://www.whitehouse.gov/omb/>
- ▶ DOE Webpage:
 - <http://www.energy.gov/>
- ▶ DOE EECBG Webpage:
 - <http://www.eecbg.energy.gov/>
- ▶ NASEO Webpage:
 - <http://www.naseo.org/>
- ▶ NJCEP Webpage:
 - <http://www.njcleanenergy.com>
- ▶ ARRA Webpage:
 - <http://www.recovery.gov>

Questions?